

**STATE WORKFORCE INVESTMENT BOARD**  
**Economic Development & Business Retention Committee**

**Conference Call Meeting**  
**April 6, 2004**  
**2:00–3:00 p.m.**

**Agenda**

**Location:**     **1<sup>st</sup> Floor Conference Room, Walt Sullivan Building**  
**1327 Lockey Avenue, Helena, Montana**

<b>2:00 – 2:05</b>	<b>Welcome and Introductions</b> <b>Roll Call</b>	<b>Dick Brown</b> <b>SWIB staff</b>
<b>2:05 – 2:35</b>	<b>Action Item</b>  ○ <b>Desiree Taggart Memorial Award Nomination</b>	<b>SWIB staff</b>
<b>2:35 – 2:50</b>	<b>Discussion Items</b>  ○ <b>Committee Support of Economic Impact Study</b>  ○ <b>Next Meeting Dates/Location</b> <b>Flathead Regional Business Center (see attached)</b> <b>NASTAD Meeting in Billings (see attached)</b>	<b>Dick Brown</b>  <b>SWIB staff</b>
<b>2:50 – 3:00</b>	<b>Public Comment</b>	
<b>3:00 p.m.</b>	<b>Adjourn</b>	

**All State Workforce Investment Board meetings are conducted using Roberts Rules of Order. Only board members can present motions. The chair will call for public comment following the committee's discussion.**

If auxiliary aids and services or special accommodations are required, please contact  
Pam Watson at 444-1620.

Discussion Item: Flathead Regional Business Center/NASTAD Meeting in Billings

Committee: Economic Development & Business Retention

Date: April 6, 2004

### **Flathead Regional Business Center**

Staff has spoken with Virginia Sloan of the Flathead Regional Business Center regarding the Economic Development Committee possibly engaging in a tour of their facility, and learning more about the facility, their partnerships, and projects. A potential timeframe for a committee meeting in Kalispell would be during the latter part of June.

The Flathead Regional Business Center recently had a group from the Missoula Chamber and Job Service attend "A Day in the Flathead", taking a tour and hearing presentations from the business partners, so they already have a benchmark for what they could present to the committee. Ms. Sloan was very excited that the committee is interested in hearing more about the Center. The following is a short overview of the schedule put together for the Missoula group:

- 7:45 Meet with the Kalispell Area Chamber of Commerce Board of Directors. Introductions & discussion about the Flathead Regional Business Center
- 8:15 Breakfast with Workforce Center Management Team
- 9:00 Joe Untereinner, President Kalispell Area Chamber of Commerce
- 9:30 Cliff Bennett, Small Business Development Director
- 9:45 Job Service Business Advocates
- 10:00 Eric Hanson, Regional Development Officer MT Dept of Commerce
- 10:15 FVCC, Jodi Smith
- 10:30 Carol Edgar, Flathead Valley convention & Visitor's Bureau
- 10:45 Liz Harris, Director, Jobs Now Economic Development Organization (not located in Business Center building)
- 11:00 Tour the Flathead Regional Business Center
- 11:30 Leave for the Chamber luncheon, Guest of the Kalispell Area Chamber of Commerce (WestCoast Hotel) Kalispell Center Mall
- noon Chamber Luncheon

The Individuals at the Business Center would be happy to modify or tailor the information and/or presentation to suit the needs of the committee, and have extended the invitation to come and learn more about what they do, their successes, and the economic and workforce development impact they feel they have on the community.

### **NASTAD**

Another option for the next meeting would be for the committee to meet in Billings in July and attend the National Association of State and Territorial Apprenticeship Directors (NASTAD) meeting. The Montana State Apprenticeship Director, Mark Maki, is the National Director of NASTAD, and there no doubt would be valuable information to be gathered at the conference relative to the impact Apprenticeable occupations have on workforce development in our State, and others.

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