

**STATE WORKFORCE INVESTMENT BOARD
EXECUTIVE COMMITTEE**

AGENDA

Meeting Date: February 13, 2004 – 9:30 a.m. to 10:30 a.m.

Location: Walt Sullivan Building, 1st Floor Conference Room
1327 Lockey, Helena

Board Staff: Kelly Chapman, Pam Watson

9:30 – 10:30 a.m.

Welcome & Introductions

Haley Beaudry

- Roll Call
- Approval of Agenda

Action Items

Review and Approval of Minutes

Haley Beaudry

- Discussion
- Public Comment
- Action

Endorsement of Business Services Training

Haley Beaudry

- Discussion
- Public Comment
- Action

10:30 a.m. Adjourn

All State Workforce Investment Board meetings are conducted using Roberts Rules of Order. Only Board members can present motions. The Chair will call for public comment following Board discussion.

If auxiliary aids and services or special accommodations are required, please contact
Pam Watson at 444-1620.