

**STATE WORKFORCE INVESTMENT BOARD  
EXECUTIVE COMMITTEE**

**AGENDA**

**Meeting Date:** February 2, 2004 – 1:30 p.m. to 2:30

**Location:** Walt Sullivan Building, 1<sup>st</sup> Floor Conference Room  
1327 Lockett, Helena

1:30 p.m.      **Call to Order**      Haley Beaudry

**Introductions**      All

1:35 p.m.      **2004 Goals**      Kelly Chapman  
                 *The attached goals document will be reviewed and presented for vote.*  
                      ○ Committee Discussion  
                      ○ Public Comment  
                      ○ Action

2:00 p.m.      **Recent Developments with One-Stops**  
                 *The Local Workforce Investment Boards are evaluating their processes related to certification of One-Stops. This agenda item will be used to inform Executive Committee members of the issues that have been raised with the Local Workforce Investment Boards.*  
                      ○ Committee Discussion  
                      ○ Public Comment  
                      ○ Action, if necessary

2:30 p.m.      **Adjourn**

*If auxiliary aids and services or special accommodations are required, please contact  
Pam Watson at 406-444-1620.*

**- draft -**  
**2004 GOALS**  
**MONTANA**  
**STATE WORKFORCE INVESTMENT BOARD**

The purpose of the Montana State Workforce Investment Board is to advise the Governor on the creation, implementation and continuous improvement of a comprehensive statewide workforce development system.

At the December meeting of the Executive Committee, staff was charged with providing options for 2004 goals. Proposed options are:

**OPTION 1:**

In 2004, the Board will accomplish the following goals:

1. Engage the workforce system in anticipating and responding to businesses' current and emerging needs for skilled workers.
2. Encourage alignment among workforce development, post secondary education, and economic development.
3. Advance workforce development policies by providing recommendations to the Governor and other state leaders who support economic development efforts in Montana.

The Board will accomplish these goals through the following committees:

- **Executive Committee:** charged with general oversight of the board, and authorized in the Board's operating rules to make decisions on behalf of the board.
- **Economic Development and Business Retention Committee:** charged with determining the specific workforce needs of businesses statewide, and developing strategies to address these needs.
- **Accountability Committee:** charged with measuring the overall effectiveness and impact of the State's workforce system.
- **Workforce System Committee (formerly the Regulatory Committee):** charged with developing and reviewing statewide policies affecting provision of workforce development services.

***Benefits of this option:***

- *Aligns the goals of the State Board with those of the NGA Policy Academy for creating the next generation of workforce development policy.*
- *Modifies the committee structure to focus more on system development and improvement, rather than regulation and details of program administration.*
- *Goals established by the committees are in alignment with these goals.*

**OPTION 2**

In 2004, the goal of the State Workforce Investment Board will be to close the gap between the workforce needs of Montana businesses and the availability of skilled workers to meet those needs.

The Board will accomplish this goal through the following committees:

- **Executive Committee:** charged with general oversight of the board, and authorized in the Board's operating rules to make decisions on behalf of the board.

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- **Economic Development and Business Retention Committee:** charged with determining the specific workforce needs of businesses statewide, and developing strategies to address these needs.
- **Accountability Committee:** charged with measuring the overall effectiveness and impact of the State's workforce system.
- **Regulatory Committee:** charged with tracking state and federal legislative requirements and commenting on program plans.

***Benefits of this option:***

- *Simplifies the goals to just one over-arching goal statement.*
- *Retains existing committee structure.*
- *Provides broad flexibility for the work of the board.*

**OPTION 3**

In 2004, the goal of the State Workforce Investment Board will be to build a unified system of providing workforce assistance to Montana employers.

The Board will accomplish these goals through the following committees:

- **Executive Committee:** charged with general oversight of the board, and authorized in the Board's operating rules to make decisions on behalf of the board.
- **Economic Development and Business Retention Committee:** charged with determining the specific workforce needs of businesses statewide, and developing strategies to address these needs.
- **Accountability Committee:** charged with measuring the overall effectiveness and impact of the State's workforce system.
- **Workforce System Committee (formerly the Regulatory Committee):** charged with developing and reviewing statewide policies affecting provision of workforce development services.

***Benefits of this option:***

- *Like Option 2, this option simplifies the goals to just one over-arching goal statement.*
- *Modifies the committee structure to focus more on system development and improvement, rather than regulation.*
- *Narrows the scope of the board to meeting the needs of businesses as the primary objective for the board*

**Staff Recommendation: Option 1**

By adopting slightly modified versions of the goals set out by the NGA Policy Academy Team, the board is positioned to be a partner in implementing the next generation of workforce policy for Montana. The Policy Academy team comprises representatives of all the state agencies involved in workforce development, including the Governor's Office of Economic Opportunity. Aligning the state board with these efforts sets out a path to success because it builds on existing collaborative efforts with clear outcomes.

Redirecting the Regulatory Committee towards system development and improvement will allow the committee to more fully engage in strategic visioning for the system, instead of spending their valuable time and expertise on the detailed bureaucratic pieces of the system.

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